

Interviews

Agenda Item #	1
Meeting Date	April 30, 2007
Prepared By	Jessie Carpenter City Clerk
Approved By	Barbara B. Matthews City Manager

Discussion Item	Interview of Applicant for the Board of Elections - Jane Johnson
Background	<p>Ordinance 2006-36 established a Takoma Park Board of Elections to assist with planning and conducting City elections. Other duties of the Board include the following:</p> <ul style="list-style-type: none"> • encourage voter registration in the City; • conduct voter education programs and prepare and distribute voter outreach materials; • recommend to the Council amendments to the City's elections law and regulations when it deems such amendments are necessary and will provide for the improved conduct of elections; • periodically review City elections procedures; • serve as election judges in City elections; • recommend additional qualified individuals to the Council for appointment as election judges during a regular or special City election; and • perform such other duties as may be assigned to the Board of Elections by Charter, ordinances and resolutions, and by the direction of the Council. <p>Four to seven qualified residents may be appointed by the City Council to serve staggered three-year terms.</p> <p>Notice of establishment of the Board and the opportunity to apply to serve was published in the City Newsletter.</p> <p>Jane Johnson (Ward 3) is scheduled to be interviewed on April 30. Two other applicants were interviewed on March 26: Anne Sergeant (Ward 3) and Bevlyn Washington (Ward 5).</p>
Policy	The Council interviews new applicants for appointment to statutory boards, commissions and committees.
Fiscal Impact	N/A
Attachments	<ul style="list-style-type: none"> • Application for appointment from Jane Johnson
Recommendation	Interview applicant and consider her for appointment.

CITY OF TAKOMA PARK, MARYLAND

APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO CITY BOARD, COMMISSION, OR COMMITTEE

Your Name: <u>Jane Johnson</u>	
Name of Committee: <u>Board of Elections</u>	
Application for (check one): <input checked="" type="checkbox"/> Appointment <input type="checkbox"/> Reappointment	
Date of Application: <u>3/22/07</u>	
Briefly explain your interest in serving on this committee: <u>For several years</u> <u>I have been an election judge during primary and</u> <u>general elections. I would like to learn more about</u> <u>the process and all that's involved in getting ready</u> <u>for an election. It is also my desire to become more</u> <u>involved in community activities.</u>	
If you are applying for an initial appointment to the committee:	
1. Have you attended any meetings? <u>No</u>	
2. Are you available to attend meetings at the scheduled time? <u>yes</u>	
FOR COLTA APPLICATIONS ONLY:	
<input type="checkbox"/> Landlord/Agent <input type="checkbox"/> Tenant <input type="checkbox"/> City Homeowner	
If you are a landlord or agent, please indicate the number of rental units you operate within the city limits of Takoma Park: _____	

INSTRUCTIONS

Please submit this form to: City Clerk, City of Takoma Park, 7500 Maple Avenue, Takoma Park, MD 20912; or by e-mail to Clerk@takomagov.org; or by fax to 301-270-8794.

After receiving your completed application, a City staff member will contact you to make arrangements for an interview with the City Council (if an interview is required). In preparation for the interview, City Councilmembers, the Committee Chair, and City staff members may receive a copy of your application and any attachments. Page 1 of the application (only), will be posted to the City web page.

Note that the information on page 2 and any attachments will NOT be posted to the web.